

PowerPoint Competency Exam **April 3/4 time to be announced (two-hour time slot)**

5 Apr. 6-9 Practice and Delivery Techniques

Readings

1. Lecture notes on Practice and Delivery Techniques and Chapters 4, 11-12, Zaremba

Assignments

2. Threaded discussions
3. **Written:** Critique of Vocal Qualities (instructions in lecture notes)
4. **Written: Outline for Major Presentation** (submit as soon as possible for feedback)

Apr. 10 Easter Break6 Apr. 13-14 Adapting to Alternate Delivery Methods
Major Presentation Delivery**Readings**

1. Lecture notes on (a) speaking to a culturally diverse audience, (b) delivering as a team, and (c) adapting to distance delivery

Assignments

1. Work on major presentation

7 Apr. 20-24 **1. Produce and post major presentation by Tuesday, April 21, 8 a.m., CT.**
2. Begin peer critique of presentation as assigned by Lehman. Peer review teams are posted with presentation instructions and resources.
3. Complete self-appraisal of presentation as soon as you have received peer reviews.

Post Major Presentation **Tuesday, April 21, 8 a.m., CT.****Final Exam** **April 25, exact time to be announced****Submit self-appraisal (video feedback forms) by Tuesday, April 28, 8 a.m., CT.**

Sample